



Exploring the World of Science

New York State Science Olympiad, Inc.
4835 Sweet Road
Manlius, New York 13104-1415
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Proctoring Duties:

In order to ensure fair, orderly, safe, and efficient tournaments, New York State Science Olympiad, Inc.'s ("NYSSO") Board of Directors (the "Board") maintains the following policy regarding the proctoring duties at Regional and State Tournaments:

1) Regional Tournaments:

- a) If a coach fails to perform an assigned proctoring duty, the Regional Site Coordinator **may** assess a penalty of 10 points.
- b) If a coach arrives more than 10 minutes late to the assigned proctoring duty, the Regional Site Coordinator **may** assess a penalty of 5 points.
- c) Extenuating circumstances will be handled through the appeals process.

2) State Tournaments:

- a) If a coach fails to perform an assigned proctoring duty, the team **will be** assessed a penalty of 10 points.
- b) If a coach arrives more than 10 minutes late to the assigned proctoring duty, the team **will be** assessed a penalty of 5 points.
- c) Extenuating circumstances will be handled through the appeals process.

All team coaches are to discuss this policy with all student event participants, as well as with all other adults and all other non-student event participants. A signature from the designated head coach of each team acknowledging this policy, its consequences, and the responsibility to disseminate this information will be required at the time of the team's registration for the tournament.

Any questions or concerns regarding this policy should be directed to the President of NYSSO's Board of Directors and the State Tournament Director.

Submitted, Reviewed, and Approved by NYSSO BOD Dated: Saturday, October 28, 2017	<i>/s/ John J. Beauregard</i> John J. Beauregard, Secretary NYSSO Board of Directors
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