



Exploring the World of Science

New York State Science Olympiad, Inc.
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Proctoring Duties:

In order to ensure fair, orderly, safe, and efficient tournaments, New York State Science Olympiad, Inc.'s ("NYSSO") Board of Directors (the "Board") maintains the following policy regarding the proctoring duties at Invitational, Regional, and State Tournaments:

1) **Invitational & Regional Tournaments:**

- a) If a coach fails to perform an assigned proctoring duty, the Invitational or Regional Site Coordinator **may** assess a penalty of 10 points.
- b) If a coach arrives more than 10 minutes late to the assigned proctoring duty, the Invitational or Regional Site Coordinator **may** assess a penalty of 5 points.
- c) Extenuating circumstances will be handled through the appeals process.

2) **State Tournaments:**

- a) If a coach fails to perform an assigned proctoring duty, the team **will be** assessed a penalty of 10 points.
- b) If a coach arrives more than 10 minutes late to the assigned proctoring duty, the team **will be** assessed a penalty of 5 points.
- c) Extenuating circumstances will be handled through the appeals process.

All team coaches are to discuss this policy with all assistant coaches and adult chaperones. A signature from the designated head coach of each team acknowledging this policy, its consequences, and the responsibility to disseminate this information will be required at the time of the team's registration for the tournament.

Any questions or concerns regarding this policy should be directed to the President of NYSSO's Board of Directors and the State Director.

Submitted, Reviewed, and Approved by NYSSO BOD
Dated: Saturday, September 4, 2021

/s/ John J. Beauregard
John J. Beauregard, Secretary
NYSSO Board of Directors